



## **DIOCESAN SCHOOL IMPROVEMENT PARTNER**

### **PERSON SPECIFICATION**

Successful candidates will:

- Be in sympathy with the ethos of our Christian organisation and church schools.
- Have successful experience in a school at senior leadership level and/or Local Authority/National Strategy/Academy work.
- Be a trained OFSTED inspector.
- Demonstrate recent and relevant professional development relating to a range of school management strategies and practice.
- Demonstrate a commitment to promoting high educational standards.
- Have the ability to scrutinise and interpret data.
- Demonstrate knowledge and understanding of:
  - the nature and purpose of Church of England schools;
  - current initiatives and developments in education;
  - the role of governors in Church of England schools;
  - the Statutory Inspection of Anglican and Methodist Schools;
  - OFSTED Inspection
- Possess excellent interpersonal skills and the ability to work as a member of a high-performing team, relating well to our clients, pupils, staff and governors.
- Have an understanding of working within a culturally diverse society.
- Possess excellent communication skills both written and spoken for a range of audiences.
- Be able to deliver specific time-bound improvement frameworks.
- Have the ability to hold people to account for performance.
- Have the ability to make sharp, well-informed judgements based on evidence.
- Have the ability to use ICT in support of your work.
- Be able to work flexibly and collaboratively with colleagues, to cope with pressure and meet deadlines.
- Be an excellent timekeeper.
- Be able to commit to at least two academic years.



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### **JOB DESCRIPTION**

The work of the Southwark Diocesan Board of Education is led by the Director and the post-holder is ultimately responsible to the Director in all matters.

The post-holder is a member of the SDBE School Effectiveness Team and/or the SDBE Multi-Academy Trust (SDBE MAT) Improvement Team whose roles and functions are set within the context of the Board's Mission Statement.

The SDBE post is to deliver a 7-day Diocesan School Improvement Programme to an individual school across a school year, carrying out specific activities in the school and then record outcomes of these activities. The expectation is that the DSIP will work an 'extended' day (ie. 9.00 am - 3.00 pm equivalent in school plus report writing time) to complete tasks.

SDBE MAT directed schools will receive a 14-day programme.

Duties and responsibilities:

1. To fully engage with, and deliver, the Diocesan School Improvement Programme.
2. To prepare, scrutinise documents, carry out activities and write up findings in line with the framework and timings given.
3. To advise the governing body on the required Performance Management of the Headteacher and carry out the duties of an external adviser in respect of this.
4. To work to the highest professional standards.
5. To support schools in their effectiveness as Church of England schools through a rigorous programme of supporting Self Evaluation, analysis of data, triangulation of evidence, listening to stakeholders, forming hypothesis and making judgements.
6. To be a positive ambassador for the Southwark Board of Education and/or the SDBE MAT, maximising its influence and promoting the Board in a positive light.
7. To ensure a clear focus on improving customer satisfaction with services, and effective customer engagement.
8. To present evidence and support a school during an OFSTED inspection.
9. To participate in Quality Assurance exercises.
10. To attend training at the Board when required.