

SOUTHWARK DIOCESAN BOARD OF EDUCATION MULTI-ACADEMY TRUST

Developing Church of England Education



HR Business Partner

(Permanent, Full Time – Salary £40-45k depending on experience)

Includes Car Allowance / Travel between schools is expected.

The Southwark Diocesan Board of Education Multi-Academy Trust (SDBE MAT), based at London Bridge, is seeking to appoint a CIPD qualified (or equivalent) HR Business Partner to be responsible for the operation and development of the HR function within the Trust.

We are a growing, Church of England Trust looking to expand rapidly over the coming years and are looking for an HR professional who can grow with the organisation whilst building a service which will meet the varied needs of our schools. There are 106 schools in the Diocese, a rising number of which are wishing to become an Academy sponsored by the MAT. The role will require someone who is strategic but also hands-on.

The role will include:

- developing and leading HR strategy;
- advising and supporting managers with all aspects of HR;
- developing and maintaining policies, procedures, guidance and process;
- building and leading a team equipped and willing to support our schools;
- ensuring our processes and practices link to the Trust's Vision and Mission and that our Christian values permeate through the way we work with our people.

This post would be suitable for someone who has proven experience in an HR business partner role within education. The successful candidate must have excellent communication skills, the ability to assume full responsibility for the day-to-day running of the HR function and the ability to work to tight deadlines.

We are looking for someone who:

- is an outstanding practitioner who can raise standards, with proven experience in HR;
- is an outstanding team player;
- is CIPD qualified or equivalent;
- has the ability to work as part of a forward-looking team;
- support the Christian ethos of our organisation.

In return the successful candidate will:

- be a member of a strong and dynamic team of professionals;
- be supported through a comprehensive professional development programme;
- work within an organisation that has high aspirations for all of its pupils and staff;
- work with a supportive team of practitioners;
- be provided with excellent career opportunities.

This is a superb opportunity to develop and progress professionally and to impact upon children's learning.

The SDBE MAT is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

Prospective candidates are invited to contact Mark Burnett, Chief Operating Officer, (mark.burnett@southwark.anglican.org) to arrange an informal discussion about the job.