



## **Job Description**

### **Class Teacher with Curriculum Responsibility**

You are required to carry out the duties of a school teacher as set out in the Schoolteachers' Pay and Conditions Document.

#### **Overall Purpose of job**

- Promote the school's Christian ethos and Faith ID.
- Work collaboratively with other staff members and outside agencies to promote the best outcomes for pupils.
- Plan & prepare work for the short and medium term.
- Teach the pupils for whom you are responsible, according to their needs. This may include work to be carried out elsewhere.
- Assess, record and report on the development, progress and attainment of pupils, maintaining effective records and assessments.
- Participate in all necessary arrangements and procedures relating to national and local initiatives.
- Ensure that all the pupils for whom you are responsible progress and are encouraged.
- Maintain good order and discipline among pupils with particular reference to their health and overall well being.
- Provide pastoral care, guidance and advice to pupils as appropriate.
- Assist with supervision of pupils from other classes as necessary.
- Participate in meetings covering school and pupil activities
- Attend assemblies and lead assemblies when necessary.
- Maintain a register of pupils' attendance.
- Promote good partnerships with parents and carers to support optimum children's learning.
- Communicate with class teachers and consult with parents, including parent consultation meetings, and other relevant bodies if necessary.
- Take responsibility for working within the policies and procedures of the school